

Susana Martinez, Governor Brent Earnest, Secretary Nancy Smith-Leslie, Director

ANNOUNCEMENT

You are receiving this announcement because the New Mexico Human Services Department has revised its Notice of Privacy Practices to include changes to the HIPAA laws on the use and disclosure of protected health information. The revised Notice of Privacy Practices describes how medical information about you may be used and disclosed and how you can get access to this information.

We invite you to review the revised Notice of Privacy Practices by any of the following:

- The revised Notice of Privacy Practices has been posted on the HSD website, <u>www.hsd.state.nm.us</u>, and is available electronically from the website.
- You may request a paper copy of the Notice of Privacy Practices by:
 - Sending an email to: <u>HSD.HIPAA@state.nm.us</u>. Please provide your name and complete mailing address, and indicate that you would like to receive a paper copy of the Notice of Privacy Practices.
 - Calling HSD at 1-888-997-2583 and requesting that a copy be mailed to you. You will need to provide your name and complete mailing address.
 - Sending a written request to HSD Privacy Officer, P.O. Box 2348, Santa Fe, NM 87504-2348.
 - Going to your local Income Support Division office and requesting a copy of the Notice of Privacy Practices.

Thank you.